



## ITTA Team Match Protocol

*Guidelines for ITA Collegiate Dual-Meet Matches  
(NCAA Divisions II & III, NAIA, NJCAA, CCCAA)*

Head Referee meets with both Head Coaches at line-up exchange (60 minutes before match begins) to review line-ups and confirm the rules and procedures for the match.

### **Guidelines and rules to cover during line-up exchange:**

- **Promotional Activities Plan**
- **Uniforms:** Confirm that each team's players have matching uniforms.
- **Match Format:**
  - See ITA Rules for Division specific format
  - 3 minutes for match warm-up
  - Procedure for when team match is decided with singles matches in progress (review ITA Rules)
- **Rules & Regulations:** ITA Rules govern all collegiate play, except in the few cases where a specific conference rule, NAIA, NJCAA, CCCAA or NCAA tournament rule differs. *In this case, the conference rule, NAIA, NJCAA, CCCAA or NCAA rule will take precedence over the ITA Rule.* Failure to follow these rules should be reported immediately through the ITA Team Match Protest Form (found on the ITA website under the Coaches Tab > Rules) or directly to the ITA Ethics & Infractions Committee. ITA Rules can be found in the USTA Friend at Court as well as in this scorebook.
- **Coaches:** how many, who they are and from where they can coach on court.
- **Trainers:** how many, who they are, where they are located, 5 minute medical timeout procedure, number of MTO's, cramps and bleeding timeouts reviewed.
- **Bathrooms:** where they are located, and bathroom break procedure (men/women), additional time.
- **Officials:** how many, roving or chair umpires, location on court, players make the calls, umpires overrule only in case of clear mistakes and only upon verbal request.
- **Courts:** location of specific match number assignments for doubles and singles, balls for match, number to being and when changed.