



ITA Ethics and Infractions Complaint Procedure

DUAL MATCH

1) How and who can file a complaint:

Any coach or match official who wishes to submit an ethics and infractions complaint to the ITA office must do so using the Ethics and Infractions online form found on the ITA website (under the Coaches tab>Rules). Coaches that submit a complaint must be an ITA member as does any coach/player/program whom a complaint is being made against. Once the ITA office receives a complaint it will then ask the accused to submit in writing their side of the situation. When appropriate, the designated referee will also be asked to provide a written explanation.

Also, please note that if the ethics and infractions complaint is in reference to an incident that occurs during a match between two schools from the same conference, that complaint should be emailed directly to the conference office with a copy also being sent to the ITA office. Additional review by the ITA Ethics and Infractions Committee may be conducted once the conference has completed their own procedures.

2) Who reviews an ethics and infractions complaint:

Once the ITA office has collected written statements from all parties involved, it will forward on those statements to the ITA Ethics and Infractions Committee for review. A complete listing of the ITA Ethics and Infractions Committee members is located on the ITA website. As part of the review process, the committee will make contact with all parties involved.

A coach or player found to be in violation of the ITA Code of Ethics and/or the USTA "Code", or found to have engaged in behavior unbecoming of an ITA member student-athlete or coach could face multiple consequences as determined by the ITA Ethics and Infractions Committee. Those consequences include, but are not limited to:

- A private letter of reprimand sent to the individual found in violation.
- A public letter of reprimand sent to the individual found in violation and copied to that individual's Athletic Director and school President.
- A monetary fine
- A temporary suspension from ITA sanctioned events
- Revocation of ITA member status

ITA SANCTIONED, REGIONAL OR NATIONAL TOURNAMENT (TEAM OR INDIVIDUAL)

Prior to the start of the event, if the concern involves an ethical or behavioral situation, the issue should be presented to the ITA Ethics and Infractions Committee. Once on-site at an ITA sanctioned, regional or national tournament, the on-site Tournament/Games Committee is responsible for taking immediate action if necessary. When immediate action is necessary, the Tournament/Games Committee is responsible for reviewing the situation and making all final decisions. Additional review may be conducted at the completion of the event by the ITA Ethics and Infractions Committee.

GENERAL APPEALS

General appeals may be made to the ITA Ethics and Infractions Committee for issues involving ethical or behavioral concerns.



Official ITA Ethics & Infractions Complaint Form

Date of Match: _____

Match: _____ vs _____ Men or Women

Location: _____

Name of individual complaint is being filed against: _____

School: _____ Title/Position: _____

Explanation of complaint:

Please submit a detailed explanation of complaint with this form when submitting to the ITA office.

Please do indicate the specific [ITA Code of Ethics](#) violation(s).

Complainant's name: _____

School (if applicable): _____ Title/Position: _____

Phone: _____ Email: _____

Signature: _____ Date: _____

Referee's name: _____

Phone: _____ Email: _____

Completed forms should be sent to:

Cory Brooks
ITA Director of Championships
cbrooks@itatennis.com
Phone: 361-215-3111
Fax: 602-687-6409